



FORM A – Annual Donations to the Club's running costs

Please write in BLOCK CAPITALS



Name:

Postcode:

Address:

Email:

.....

Telephone:

Vincent's Club needs your support:

The annual donations of all members are essential to meet the Club's annual running costs, which are too great for the resident members alone. They are also needed to pay for the upkeep and administration of the database, communications with alumni members, and the ongoing maintenance of the premises for the benefit of all members.

We are deeply grateful to all who already donate annually to Vincent's. However, many of your contributions have remained the same for many years. Please consider increasing your level of support. We also ask that in order to ease the Club's administrative burden, regular gifts are henceforth made by direct debit. Most of you currently give by standing order. Please change to direct debit by filling in the new form and cancelling your old payment (but only

when you have had confirmation from us that your new payment has been processed).

There are still many who do not make an annual donation. We sincerely hope that all members will start doing so to help us build on the achievements of the V150 Project, and to ensure future generations benefit, as we did, from the use of the Club and all that Vincent's has to offer. All resident members are expected to continue to contribute on going down.

To enable you to continue to wear your tie "with quiet pride", in the knowledge that the Club is living up to your expectations, we suggest a gift aided monthly donation of between £5 and £15. Larger amounts would, of course, be very welcome.

Making a regular gift by Direct Debit

I would like to make a regular gift of: ☐ £5 ☐ £10 ☐ £15 ☐ other £..... monthly

OR ☐ £60 ☐ £120 ☐ £180 ☐ or other £..... annually to Vincent's Club starting on 1st of 20.....

Please fill in the Direct Debit mandate form which accompanies this Form A. It is separate as it has to be sent to your bank, and it also has to follow a strict design. Please sign and return both forms to: **The Administrator, VINCENT'S CLUB, 1A, King Edward Street, Oxford, OX1 4HS**

On receipt of the forms we have to contact you with an "Advance Notice" which will confirm your instructions. You will then know that your direct debit is active

Gift Aid it

I would like Vincent's Club to treat this donation (and any other donations I may make from the date of this declaration until I notify you otherwise) as a Gift Aid donation.*

giftaid it

Signature:

Date:

* Increase the value of your donations with Gift Aid

In order to Gift Aid your donation you must tick this box: ☐

Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Vincent's Appeal Trust Company. Charity number 1117802.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My details are as above on this form.

Please consider a Gift Aid donation wherever possible.

(For details, please see <https://www.campaign.ox.ac.uk/donate/tax-efficient-giving>)

Please notify the administrator, v150admin@vincents.org if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Data Protection

Your data are held securely in the Club's database. The data will only be used by Vincent's Club, VATC, and the University of Oxford. It will not be passed to a third party.

We want to ensure that we keep the details we hold about you up to date and communicate with you fully in accordance with your wishes and in accordance with the data Protection Act 1998. Your data will continue to be used for the purposes of communication by post, email, telephone, fax or text message unless you indicate otherwise. It may also be used for marketing, promotional and fundraising purposes. If at any time your details change, or you wish to be removed from our communications, please contact us: v150admin@vincents.org

Charitable Status of Vincent's

Our Charity number is 1117802.

Our HMRC Registration Number is XT2799.W

For the full University data protection policy please see:

<https://www.admin.ox.ac.uk/councilsec/compliance/dataprotection/>